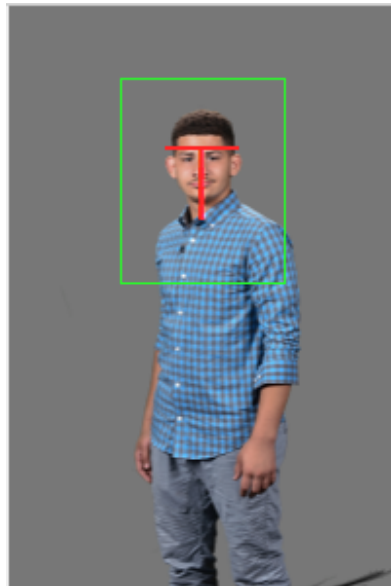




Auto Crop Instructions

OPS's Auto Crop Option is a Free, Easy, and Convenient way to crop your images before posting them to your OPS Gallery. Auto Crop employs Facial Positioning technology to ensure your crops are consistent from subject to subject. Auto Crop is only available when the OrderSchoolPix URL is selected on your Project's Option page.



Setting Up OPS Auto Crop

After Posting your images to your OPS Project, go to Subjects > Subject Actions > and then click on the Auto Crop Images line in the drop-down window. (Note: Auto Crop can be applied at any time, does not matter how long your project has been posted online.)

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To search for a subject click Ctrl + F to use your browsers search feature.

Subjects (522)	Password	
ANGEL MUNZEK	hkhtntcew	22166
CEBRAN NETHERLAND	rfqnzndrk	22168
BAILEY NICELY	pmuwwnfqy	22169
JOSEPH NICHOL	qzdvpahfs	22033
CASSANDRA NIXON	pmacchzmf	22170
EMILY O'ROARK	zfeacaq	22036
KATHERINE O'ROARK	xxrpqdyu	22037
JOSHUA PAULOVICH	zyutuvyth	22173

Subject Actions

Subject Actions

QR Codes / Barcodes

Add / Merge Subject Data Only

Add / Merge Image Files Only

Add / Merge Subject Data and Images

Add Subject Manually

Auto Crop Images (NEW)

Download PSPA Yearbook Files

Download School Admin Files

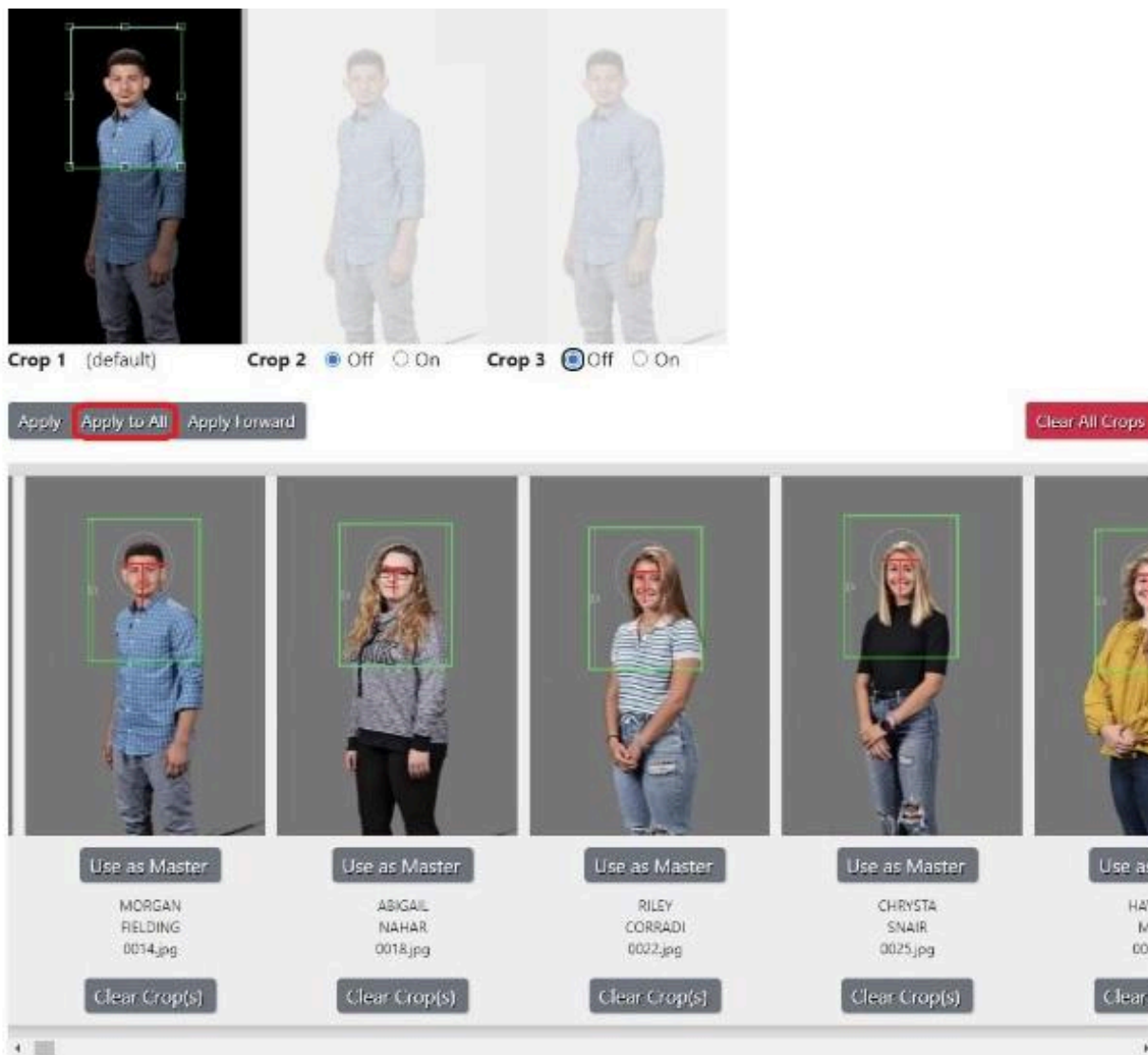
Auto Cropping Instructions

Enable Auto Crop For This Project ☐ Off ☒ On

Set up a crop and the system will automatically set that crop on all images based on the subject's head position.

Instructions:

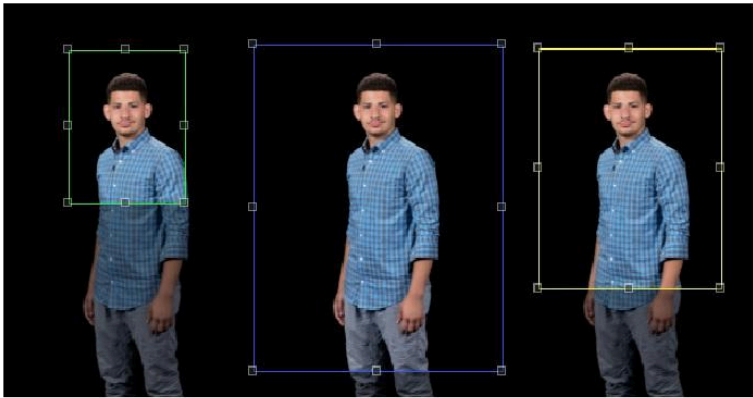
- - First select a suitable master image. One that represents an average face location.
- - Enable the additional crops (2,3) if desired (You can add additional crops later, but you will need to re-check everything after).
- - In the master image box(s), adjust the crop(s) to your liking.
- - **Click "Apply to All"**.
- - Scan through the images and check for accuracy and correct any face detection errors. Adjust head detection error corrections by dragging the red face reticle (upside down "T") to the desired location (align with center of nose and forehead). The crop(s) for the image will follow the reticle position.



Multiple Crop Option

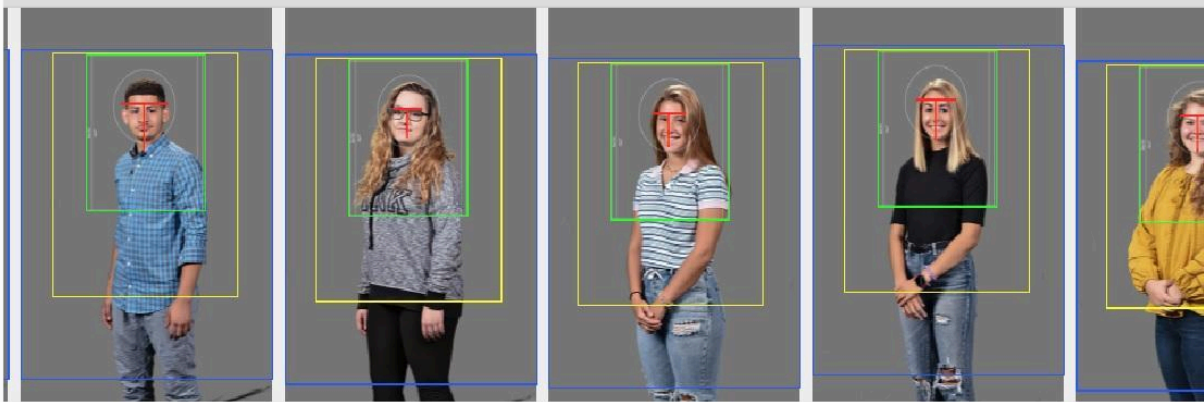
Our Auto Crop service also allows you to offer your clients 3 different crops from the same pose! Shoot a 3/4 length photo for your first image and then set your crop position in OPS Auto Crop so you can offer two additional crops of your original image. This is especially effective for Green Screen Shooters because parents will be able to purchase different cropped prints and backgrounds. Basically it is like selling three poses from a single image. Important Note: The Default Crop is always used for Admin & Yearbook Files, as a result we recommend you always crop the 1st / Default Crop to a Head & Shoulders Crop.

Master Image



Crop 1 (default) Crop 2 ☐ Off ☒ On Crop 3 ☐ Off ☒ On

Apply Apply to All Apply Forward Clear All Crops



Use as Master Use as Master Use as Master Use as Master Use as

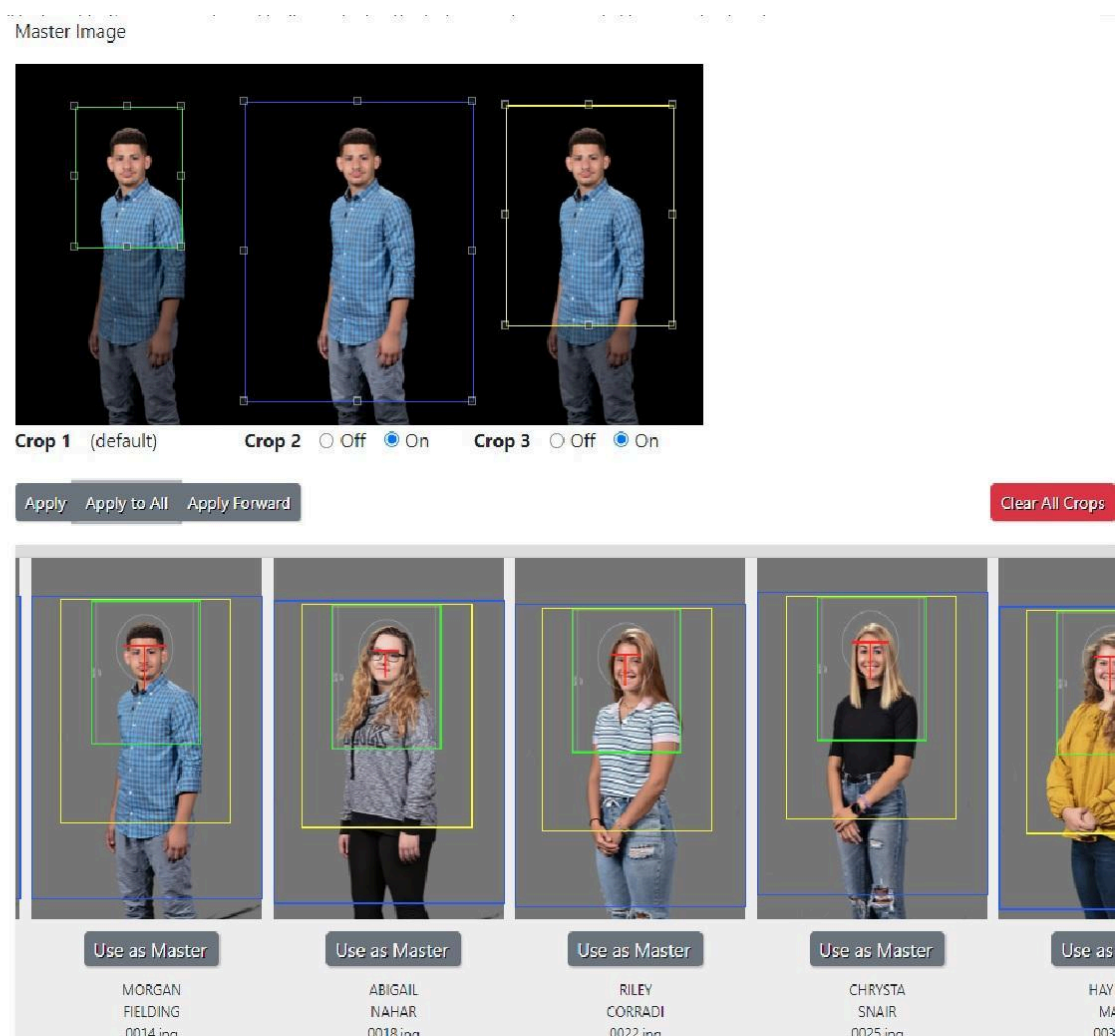
MORGAN FIELDING 0014.jpg ABIGAIL NAHAR 0018.jpg RILEY CORRADI 0022.jpg CHRYSTA SNAIR 0025.jpg HAYI MA 003

Auto Cropping Tools

Auto crop offers a full set of tools below each of your images so you can make any image your Master Image, identify the file name and subject you are working on and the ability to Clear the Cropping of any image. The second set of tools below are Keyboard Shortcuts which allow you to move the images left or right individually using the “B” & “N” keys on your Keyboard to jump an entire page set left or right using the “V” & “M” keys.

Limitations: This feature is intended for schoolwork where all shots are vertical and of similar zoom/head-size. This option only works for vertical individual images. No horizontal, group or layout creator images will be cropped. If using image tags, only "Crop 1" of an image will be tag-able. Crops are constrained to .8 aspect ratio. This feature is not recommended for non-school work.

Hint: Use F11 to toggle full screen mode. Use V, B N, and M keys to scroll images right and left. Use Ctrl-f to search for name or file name. Everything on this page auto-saves.



Multiple Crop Examples

Below are examples of the consumer view of a single image auto cropped and posted as three different sizes. OPS also supports Multiple Poses and Background Packages; samples of both options can be seen below.

Sample Images of the same subject image cropped as 3/4, Head & Chest and Head and Shoulders with different backgrounds.

Samples of a Multiple Pose Package and how to order it by clicking and dragging both images and backgrounds into the package's various print sizes.

Contact your ACI Studio Consultant or Customer Service for more info on how to offer Multipose and Backgrounds to your clients with OPS.

